

# Waterbury Recreation Summer Camp 2025 Family Handbook

## *Summary – 2025 Changes Listed in Red*

### Program Dates and Hours

- Monday-Friday, 8am-5pm
- June 23<sup>rd</sup> – August 15<sup>th</sup>, no camp July 4<sup>th</sup> and **August 1<sup>st</sup>**

### Drop off and Pick Up times:

- Drop off: 8:00am – 9:00am
- Pick up: 4:00pm – 5:00pm **at Anderson Park/Pool for all camps, weather permitting**
- Notify Recreation staff at least 48hrs in advance of alternate drop off/pick up times
- Late pick up: a fee of **\$2/minute for each minute after 5pm** will be charged to your account. **If you are more than 10 minutes late, the fee increases to \$4 per minute.**

### Payment

- April 25<sup>th</sup> 4pm: 50% of invoice balance due
- May 23<sup>rd</sup> 4pm: second 50% (payment in full) due

### Absentee Policy

- Please notify Recreation staff if your child will be absent.
- No refunds for absenteeism; **exceptions for extended illness and medical leaves, as well as disciplinary expulsions (see full handbook for details).**

### **C.A.M.P.E.R. Motto**

We expect program participants to follow our camp motto:

- **Community-Minded, Adventurous, Mindful, Positive, Engaged, Respectful**

### Good Behavior Meters

- Good behavior meters will track good behavior; bad behavior will result in lost progress.

### Incident Reports (Formerly Missed Opportunities (MOs))

- Bullying, unsafe, or violent behavior will result in an incident report and the child will be sent home. Parent/guardians must pick up child within 30 mins.
- 2 incident reports in 1 week = child must take 1 full week off of camp.
- 3 total incident reports = child will not be allowed back to camp.

### Lunch, Snack, & Water

- Children should be sent with a hearty lunch and plenty of snacks and a water bottle.
- Free breakfast/lunch available: must request on registration questionnaire.

### Personal Property

- Waterbury Recreation is not responsible for lost, stolen, or damaged personal property.
- Electronics and toys from home should be left at home or will be kept in backpacks.

- Weapons, drugs, tobacco products and alcohol are not permitted at Waterbury Recreation programs or properties.

### **Weather Appropriate Clothing**

- Send your child with weather appropriate clothing and an extra change of clothes.
- **Campers should bring a swimsuit and towel every day.**
- Appropriate footwear: gym shoes/closed toe shoes with socks; sandals with heel strap.  
**Please send closed toe shoes on days when hiking field trips are planned.**
- **PLEASE SEND SUNSCREEN – we are not permitted to provide sunscreen to campers.**

### **Child Abuse and Neglect**

- Waterbury Recreation recognizes its legal responsibility for reporting suspected cases of child abuse to the properly constituted state, county, or local authorities.
- Staff are all mandated reporters.
- See full Handbook for more details.

### **Family Involvement**

- Waterbury Recreation believes that it's best to work as a team in partnership with families to meet the needs of each student. We encourage families to take an active role in their student's experience.

### **Concerns**

- Concerns should be brought to the Program Coordinator or Recreation Director.

### **Illness – General**

- Please do not send your child to camp if they are sick.
- Students should be symptom-free for 24 hours before returning to the program.

### **Injury & Accident Response**

- Any severe injuries or accidents will be reported to caregivers immediately.
- Staff are trained in CPR/First Aid and will address any issues that arise.
- In case of serious injuries, 911 will be called.

### **Weather Policy, Closings and Cancellations**

- Camp will be cancelled if weather is deemed too unsafe for travel conditions.
- Camp may close due to a major outbreak of a serious illness or infection at camp.
- **Refunds will be provided for full camp day cancellations due to weather.**

## **Important Contacts**

**Katarina Lisaius**

**Director of Recreation**

(802) 244-1010

**Katie Mandych**

**Recreation Program Coordinator**

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