

Job Title: Head Counselor (4 Positions)

Department: Recreation

Status: Hourly, Seasonal

Wages: Up to \$20/hr and commensurate with experience

Job Summary:

The Summer Camp Head Counselors will oversee the day-to-day at each of our camp locations. Head Counselors will work directly with students to provide a safe, responsible, well-supervised summer camp experience, while also maintaining a good rapport with parents and the community. Head Counselors will be responsible for implementing daily activities, maintaining an organized camp, and communicating with counselors and other staff; they will also engage with families daily and must have strong communication skills. We are seeking qualified, engaged, and motivated individuals with experience in education, youth and children's programs, or a related field; candidates should be ready to commit to an 8-week summer program with a full-time work schedule, plus training, prep, and cleanup time.

Duties/Responsibilities:

The Head Counselors will:

- Oversee the day-to-day operations of their assigned camp location
- Assist in camp programming and lead camp activities
- Guide counselors
- Help with logistics of field trips and excursions
- Communicate with other camp directors and Recreation Department staff
- Evaluate the program daily to suggest improvement, needs, hazards, and/or trends to Recreation Department staff for further evaluation
- Handle communications with parents/guardians, counselors, and campers
- Maintain organization of camp spaces and materials throughout the summer

Required Skills/Abilities:

The Head Counselors will need to have:

- Experience working with youth in various settings
- Outstanding communication skills
- Good customer service skills
- Strong organization, problem-solving skills, and the ability to think on your feet

- The ability to work in a team
- The ability to manage a group of counselors
- The ability to serve, communicate with, and work with a diverse population

Education and Experience:

The Head Counselors must have:

- 1 year of related experience
- Be at least 14 years of age to apply
- Enjoys being in the company of children
- Loves the outdoors
- CPR/First Aid Certification*
- Mandated Reporter training* (preferred)
- Lifeguard certification (preferred)

*These certifications shall be part of training should they not currently be held.

Interested applicants should complete an [Employment Application](#) and send to Katarina Lisaius (klisaius@waterburyvt.com) with their cover letter and resume. Application deadline is February 20, 2025.